



First Meeting of the Steering Committee of COST-Action FP0802

Agenda

1. Adoption of Agenda
2. Report of Action Chair
3. Workshop, May 11-13, Vienna
4. Spring School, May 7-10, Vienna
5. Next meeting
6. AOB

Agenda

1. Adoption of Agenda

a) Inclusion of new item 2c "DC FPS report"

2. Report of Action Chair

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2a) Current status of acceptance of MoU

Signatures	MC members
Austria	Karin Hofstetter
	Stefanie Tschegg
Denmark	Staffan Svensson
	Lisbeth Thygesen
Finland	Ritva Serimaa
	Pekka Saranpää
France	Joseph Gril
	Patrick Perre
Germany	Michaela Eder
	Uwe Schmitt
Hungary	Levente Csoka
	Ilona Peszlen
Italy	Marco Fioravanti
Lithuania	Albertas Laurinavicius
	Antanas Baltrusaitis

Signatures	MC members
Netherlands	Andre Jorissen
	Wolfgang Gard
Norway	Geir Vestol
	Jan Bramming
Poland	Wieslaw Olek
	Edward Roszyk
Serbia	Ksenija Radotic
Spain	M. Teresa Cuberes
Sweden	Kristofer Gamstedt
	Lennart Salmen
Switzerland	Parviz Navi
	Peter Niemz
United Kingdom	Michael Jarvis
	Barry Gardiner

Working Group Members:

- nominations from Finland, Hungary, Lithuania, Netherlands, and Spain missing
- list with contact details

Applications of non-COST country members:

- **Hydro Quebec** – MC & DC approved, JAF approval mid February
- **SCION** – MC approved, DC & JAF approval late April

2b) Webpage, folder, promotion, dissemination

Webpage:

- online at <http://cost-fp0802.tuwien.ac.at>
- suggestions for modifications
- internal area?
- database
 - **scientific publications** related to Action (citation + link to publisher)
 - fast access to papers
 - basis for documentation/ report of scientific achievements of the Action
 - easy to establish and to maintain
 - **test data** related to Action
 - very valuable for validation of models, methods, etc.
 - difficult (if not impossible) to find a common format of data
 - very costly to maintain!

2b) Webpage, folder, promotion, dissemination

Folder:

- printed folder for advertisement at conferences, ...?

Promotion, dissemination

2c) DC FPS report

- FPS Annual Progress Conference (Zagreb, March 4-5, 2009)
 - preparation of poster and presentation
- Annual Progress Report

2d) Planned activities for 2009 & 2010

2009 (after May-events):

- WG meetings in September/October (date & place?)
- MC meeting November/December (date & place?)

2010:

- training school (topic, date & place?)
- workshop (date & place?)
- WG meetings
- MC meetings

2e) Action budget (by May 2009)

A. SUMMARY BUDGET

(1a) Travel/hotel costs for SC Meeting (Feb 09, Potsdam)	€ 2,500
(1b) Travel/hotel costs for Spring School (May 09, Vienna)	€ 31,000
(1c) Travel/hotel costs for Workshop/MC-Meeting (May 09, Vienna)	€ 65,000
(2) Workshop organisational support	€ 3,000
(3) Short-term scientific missions	€ 2,000
(4) Spring School	€ 3,000
(5) Dissemination – publications	€ 0
(6) Others (GASG)	€ 2,000
TOTAL EXPENDITURE	€ 108,500

2e) Action budget (June 2009 – May 2010)

A. SUMMARY BUDGET

(1a) Travel/hotel costs for SC Meeting	€ 3,700
(1b) Travel/hotel costs for Spring School	€ 23,700
(1c) Travel/hotel costs for Workshop/MC-Meeting	€ 82,100
(2) Workshop organisational support	€ 3,000
(3) Short-term scientific missions	€ 9,000
(4) Spring School	€ 3,000
(5) Dissemination – publications	€ 2,000
(6) Others (GASG)	€ 0
TOTAL EXPENDITURE	€ 126,500

2e) Support of young researchers

- Training schools in 2011 & 2012
- Short Term Scientific Missions
 - target figure - % of Action budget
 - STSMs of early age researchers expanded to beyond 3 months
 - info sheet on STSM in workshop bags
- Action Think Tank
- Conference Grant (application submitted?)

2f) Coordination/interaction with other Actions

- **E50** 'Cell wall macromolecules and reaction wood' (2005-2009)
final conference July 2009 in Wageningen, try to catch-up members interested in COST measures
measures: information, advertisement for FP0802 at meetings
- **E54** 'Characterisation of the fine structure and properties of papermaking fibres using new technologies' (2006-2010)
common topics research interests?, possible contact persons Geoffrey Daniels, Tom Larsson, Paul Ander
measures: e.g. joint meetings (MC/WG meetings planned in Grenoble, Oct 7-8)
- **IE0601** 'Wood science for conservation of cultural heritage' (2007-2011)
WG1: wood properties, particularly their changes due to ageing, degradation, transformation; possible contact person Joseph Gril
measures: e.g. joint meetings (no information about upcoming events available)
- **P19** 'Multiscale modelling of materials' (2006-2010), domain 'Materials'
not very active at the moment, possibly interesting for WG3

2f) Interaction with other projects

- STFI-Packforsk – workshop around single fibre testing in autumn of 2009 (L. Salmen)
- ...

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3a-d) review / keynotes / program / organization

- 51 abstracts submitted from 18 different countries
- reviewing results presented relative to mean value of all ratings within a WG
- best rated papers → oral presentation
- scientific program will consist of
 - 4 keynote lectures
 - 28 oral presentations
 - 24 poster presentations
- decision on final structure of program
- set-up of criteria for reimbursement (for future events)
- any other issues on organization of workshop

3e) preparation of WG meetings and MC2

Working Group meetings

- each WG Leader responsible for preparation of WG meeting
- “impulse statement” & discussion
- ...

Management Committee meeting

- standard agenda
- special issues to be discussed?
- ...

Scientific programme of Action

- **Key question:** how much of coordinated research in framework of Action?
- **Proposal:** *circulate set of samples between partners and analyse them with available methods and equipment in order to*
 - *compare different devices and methods*
 - *obtain consistent set of test data (for identification of structure-function relationships, for validation of computational models, etc.)*
 - *have well-characterised material*

3f) Workshop budget

- detailed budget presented
- financial support by
 - COST (€ 3,000)
 - Governor of Vienna (50 % of banquet)
 - Federal Ministry for Science and Research (€ 2,000 exp.)
- registration fee (€ 100)

Workshops / tutorials

- **Proposal:** *organize tutorials dedicated to particular methods at the afternoons preceding the workshops in order to*
 - *give a generous introduction into a method,*
 - *specify advantages and disadvantages of a method, also beyond the focus of the own research work,*
 - *contribute to knowledge transfer and dissemination within the group.*

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4a-d) program / application / organization / budget

- 11 lecturers on wood anatomy, solid mechanics, experimental techniques, and numerical and analytical techniques
- program fixed
- 25 registrations from 15 countries
- ECTS points for Spring School
 - lectures 29,5 h → 1 ECTS point
 - literature for preparation (~10 h) and report (~10 h)
... total of 2 ECTS points
 - kind of report?
- registration fee (€ 100)
- detailed budget presented

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Steering Committee Meeting

Date/venue:

???

may be combined with a WG meeting



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